



**Acton Gardens Community Board Minutes**  
**Monday 26<sup>th</sup> February 2024 (6pm-8pm)**  
**Main Hall, Acton Gardens Community Centre/Microsoft Teams**

**Attendees:**

Present	Apologies
<b>Resident Board Members</b> Natalie Russell-Wall (NRW) Adham Aloka (AA)Slobodan Vuckovic (SV) Janet Coker (JC) Keith Smith (KS) Nordeen Fahmy (NF) Angela Ballesteros (AB)	<b>Resident Board Members</b> Mathew Hemes (MH) – Chair Ali Abdullahi (AA) Slobodan Vuckovic (SV) Untza Sale (US) Nathalie Chama (NC) Daniel Alves (DA)
<b>Non- Board Members</b> Georgia Metzger (GM) – L&Q Molly Purcell (MP) – L&Q James Briggs (JB) – L&Q Shakira Henry (SH) – L&Q Jermaine Wellesley (JW) – L&Q Ayan Ali (AA) – L&Q Celeshia Mckenzie (CM) – L&Q Adebukola Adeyemi (AB) – L&Q Guy Balmford (GB)- Countryside Nicholas Clarke (NC) – Countryside Chris McConnachie (CM) – ETC Amar Sokhi (AS) – LB Ealing Rico Prince – LDT Sergeant Matthew Buckland (MB) – Safer Neighbourhood Team Colin Brent (CB) – Bollo Brook Youth Centre	<b>Non-Board Members</b> Frank Baker (FB) – L&Q Simon Donovan (SD) – LDT

Item	Description	Action
1.	<b>Introductions and apologies (ALL)</b> Newly elected Community Board Members welcomed	
2.	<b>Minutes of previous Meeting.</b> No comments	
3.	<b>Regeneration Update</b> <ul style="list-style-type: none"> <li>MP gave an update including work being undertaken to improve communication with residents.</li> <li>Regen Team also now using Mailchimp to keep subscribers updated on news/events.</li> <li>Currently working on 39<sup>th</sup> edition of newsletter scheduled for distribution at the end of March 2024.</li> <li>AGM- first hybrid meeting took place on 16<sup>th</sup> February 2024</li> </ul>	GM to finalise Community Board aims and objectives and feedback at next Board meeting.  Regen Team, in partnership with London Development Trust (LDT) and the Youth Centre to create a forum where safety concerns can be discussed.

	<ul style="list-style-type: none"> <li>• Next event scheduled for Spring, April 22<sup>nd</sup>. Theme- Earth Day 22<sup>nd</sup> to be delivered in partnership with local primary school and Acton Litter collective.</li> <li>• GM gave overview of the Community Board aims and objectives for 2024. This is to be finalised offline in the coming week.</li> <li>• MP and GM working with Sergeant Mathew Buckland from the Safer Neighbourhood Team following an incident at the Acton Gardens Community Centre on 03/02/24 to explore ways for the community (including CB members) to engage in dialogue around community safety.</li> </ul>	<p>Sergeant Buckland to provide a written update to share with the Community.</p> <p>GM/MP to add details for the construction procedure on the AG Website once received from GB.</p>
<p><b>4.</b></p>	<p><b>Community Chest Update</b></p> <ul style="list-style-type: none"> <li>• MP now leading on the Community Chest. Gave a brief overview of approved and rejected applications at December's Community Chest Subgroup Meeting.</li> <li>• Next Community Chest Subgroup Meeting to be held on the 18<sup>th</sup> of March 2024.</li> <li>• Currently reviewing CB Subgroup members, have filled 5 out of 6 membership vacancies.</li> <li>• GM outlined Regen team exploring branding the Community Chest on all approved projects to further promote this. This was welcomed by GB and Board Members.</li> <li>• MP outlined that the sub-group will be reviewing procedures to enable funding to deliver more impact. NF recommended engaging with the organisation Beyond the Box, who may be able to help improve engagement and make applications for funding more inclusive.</li> </ul>	<p>Subgroup members to review current Community Chest Procedures including funding application form.</p> <p>MP/GM to include competition for Community Chest Logo design in next newsletter.</p>
<p><b>5.0</b></p>	<p><b>Comments from the Community Board pack (all)</b></p> <p>See the Community Board pack.</p> <ul style="list-style-type: none"> <li>• GB and AS provided updates on phasing and development coming forward in the coming months / year.</li> <li>• Osborne House and Carisbrooke Court now handed back by Ealing, the Council are making sure all vacant buildings are secure and have been using Circle Security.</li> <li>• AS confirmed that the Park Guard are also doing walkabouts with dogs. Whilst issues with squatters remain, it is being dealt with quickly due to the security measures in place.</li> <li>• GB-outlined dates for commencing 9.3,5 and 6 and parts of 8.1. Demolition is likely to start in March 2024 as well as initial piling works.</li> <li>• CM requested that the procedure for reporting issues associated with construction be issued to residents and local stakeholders.</li> </ul>	<p><u>Countryside/GB:</u></p> <ul style="list-style-type: none"> <li>• Update about Budgens at next meeting</li> <li>• Update on tracker</li> <li>• Update on Phasing Plan</li> <li>• Review signage proposals</li> <li>• Contact Matt Hemes about writing a letter of support for the parcel locker planning applications</li> <li>• GB to share letter to residents about the procedure for issues during construction, with the Regen team to upload to the website and issue to email and text subscribers.</li> </ul>

	<ul style="list-style-type: none"> <li>• GB confirmed that they are in the process of agreeing the HoTs for the remaining commercial floorspace in Phase 6.</li> <li>• Added-commercial unit in Phase 9.2 was sold to Budgens in December 2023. Fitting underway and looking to open around. GB confirmed that they are also submitting a planning application for Parcel Lockers outside Budgens.</li> </ul> <p>No further comments on the Regeneration Update (Acton Gardens and Ealing Council).</p>	
<b>6.0</b>	<p><b>Acton Gardens Community Centre (LDT)</b></p> <ul style="list-style-type: none"> <li>• RP provided a brief update regarding the community centre, including staffing updates, ongoing activities and planned joint future events with L&amp;Q Regeneration Team.</li> <li>• Staffing updates-Saloua Oussalah will be moving into the role of Financial Officer, and Carina Gervacio will be stepping into her previous role as <b>Community Centre Manager. (Is this correct)</b></li> <li>• Community Centre/London Development Trust (LDT) in the process of reviewing booking process and T&amp;C's and will no longer be using the booking platform Sharesy for hiring out the venue.</li> </ul>	<p>SD/RP to confirm outcome of the booking process and T&amp;Cs review once finalised.</p> <p>RP submit community chest application in partnership with Acton Youth Association by 4th March 2024</p>
<b>7.0</b>	<p><b>Bollo Youth Centre Update</b></p> <ul style="list-style-type: none"> <li>• CB joined meeting to update on Bollo Youth Centre.</li> <li>• The youth centre is the biggest attended in West London, with over 200 attendees per week.</li> <li>• Main update was around the films they are working on with young people, one of which was funded by the Community Chest and in the final stages of production. Film to be premiered locally, hopefully at ActOne, but this is still to be confirmed.</li> <li>• Bando, another film released in 2023 has reached half a million views on Youtube.</li> <li>• The youth centre are also working with young people in South Acton in response to stabbing incident outside the Community.</li> <li>• Young people being offered support following above incident.</li> <li>• CB also confirmed one member provided first aid to the victim.</li> </ul>	<p>CB To provide an update on the Film Premiere – when / where etc.</p>
	<b>[Break: 19:07. Meeting resumed 19:20]</b>	
<b>8.0</b>	<p><b>L&amp;Q Housing Services Update</b></p> <ul style="list-style-type: none"> <li>• SH provided a verbal update alongside AH, and SH ran through the latest housing management tracker.</li> <li>• SH confirmed that they are still awaiting from comments on the tracker from the Board.</li> </ul>	<p>Community Board members to revisit this with L&amp;Q Housing Services.</p>

	<ul style="list-style-type: none"> <li>• SH confirmed that the Housing Management tracker will be updated and issued to the Board on a monthly basis, with the next tracker to be issued wk/c 4th March.</li> <li>• MH previously outlined that he had prepared comments, which are still awaited.</li> <li>• MP and GM encouraged Board members to engage directly on the tracker and provide comments/feedback.</li> <li>• AA welcomed progress with HM issues, but ultimately need to see items off the tracker being completed.</li> <li>• GM outlined need to finalise the terms of reference for the sub-group.</li> <li>• GM commented that the tracker is currently very lengthy and needs to be organised by Housing Services and the HM Sub-Group into short, medium and long-term priorities. Completed actions also need to be removed from the tracker.</li> </ul>	<p><u>Housing Management (HM) Subgroup</u></p> <ul style="list-style-type: none"> <li>• GM to share 2024 Calendar with HM colleagues to set Sub-group meetings.</li> <li>• Terms of reference to be reviewed</li> <li>• Confirm sub-group members from HM</li> <li>• Frequency of meetings also needs to be agreed.</li> <li>• HM colleagues with support from the Regen team to coordinate kick off sub-group meeting and agree frequency.</li> <li>• Sub-group to agree on key short, medium and long-term priorities with sub-group members.</li> </ul>
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**[End of meeting 20.00pm – Duration 2 Hours]**